



Person Specification – Teaching Assistant

Attribute	Essential	Desirable
Qualifications:	<ul style="list-style-type: none"> Educated to GCSE level (good grades in English and Maths). 	Good Grades in all GCSEs taken.
Knowledge and Experience:	<ul style="list-style-type: none"> Understanding of SEN code of Practice and inclusive practice within a school setting;* Experience of working with SEND and vulnerable students;* Knowledge of school curriculum and the academic expectations of year groups;* Experience of working in small group and on a 1:1 with students;* Experience of administrative and reprographic tasks. 	<p>Experience of work in secondary school setting;</p> <p>Level 2 National Qualification or equivalent experience.</p>
Skills and Abilities:	<ul style="list-style-type: none"> Ability to complete a range of administrative tasks; Excellent organisation skills; Able to follow teachers instructions with commitment and efficiency; Ability to promote inclusive practice across the school; Explain tasks simply and clearly and foster independence; Able to maintain excellent records of the impact of their work on student progress; Ability to reflect on and develop practice. 	Experience of assessing the progress of students.
Personal Qualities:	<ul style="list-style-type: none"> Able to establish positive and respectful relationships with all students; Consistently high expectations; Clear commitment to the school's inclusive ethos and 6Cs to Success code; An effective team player but also able to think and work independently; High standards of integrity and approachability; Discretion; Democratic, sensitive and display a good sense of humour; Flexible and collaborative; Ability to work hard with competing deadlines, prioritising appropriately and maintaining good humour. 	
Safeguarding:	<ul style="list-style-type: none"> Evidence of a commitment to promoting the health, welfare and safeguarding of children. 	

The Seckford Foundation Free Schools Trust is committed to safeguarding and promoting the welfare of children and young people and the successful candidate must ensure that the highest priority is given to following guidance and regulations to safeguard children and young people. The successful candidate will be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS).